

## Solicitation Policy

The Greenville Public Library Board of Trustees has established the following policy regarding active and passive solicitation to ensure the Greenville Public Library performs the role of information disseminator in a satisfactory manner.

- Active solicitation within the library building and the areas of egress to the library and the library parking lot is NOT permitted unless it is an activity of the library under the supervision of library staff. Active solicitation refers to person-to-person communication for the purposes of obtaining contributions or donations, the sale of merchandise, coupons or tickets, collecting signatures, conducting surveys, distributing educational or promotional materials, distributing political campaign materials and recruiting members or clients.
- The sale of publications, artwork or recordings by writers, artists or performers who have been engaged by the library for a presentation or performance are permitted.
- Passive solicitation by non-profit, community organizations IS permitted. Free newsletters, course announcements and local town and school programs may be left at the library for distribution as space permits. Event flyers and notices may be posted to the library bulletin board with the approval of the library director or supervisor. Individuals wishing to leave materials for distribution or posting are asked to request permission from the library staff.

November 19, 2015